

Intensive Services Coordinator/Service Planning Coordinator

0.8 FTE Permanent – Muskoka

The Agency We are a Child Welfare, Child and Youth Mental Health, and Youth Justice agency committed to service excellence, teamwork and participation in decision-making. We respect and value diversity and operate from an anti-oppression framework. Located in a prime recreational area north of Toronto we provide the opportunity to combine a career with a lifestyle of your choice.

The Job Reporting to the Child & Youth Mental Health, Office Based Programs Service Manager in the Branch office, the ISC/SPC position ensures inclusive and culturally-appropriate service integration and service coordination for children, youth and their families identified as having complex special needs. The Service Planning Coordinator will function as part of a team serving the District of Muskoka, Parry Sound and Nipissing. The tasks involved in the ISC/SPC position may change as the Coordinated Service Planning program guidelines and purpose evolve. This is a CUPE Bargaining Unit position Local 5319.

Qualifications

- Bachelor's Degree in social sciences/Human Services
- Proven knowledge and understanding of service coordination and effective system-based interventions related to children, youth and their families obtained by training and/or extensive experience in various capacities with this population.
- Extensive knowledge of services and resources in the community, both at a local and provincial level.
- Knowledge of child and family dynamics, development, assessment, counselling and therapy.
- Previous experience in case management and working with interdisciplinary teams, particularly with children, youth & families with complex special needs.
- Advanced facilitation skills.
- Excellent interpersonal, verbal and written communication skills.
- Strong organizational skills with the ability to work effectively under pressure.
- A thorough understanding of anti-oppression values and principles is important.
- An appreciation of and ability to work with a diverse community.
- Valid driver's licence and access to a vehicle is required.
- Clear Criminal Record Check, including vulnerable sector search.
- Bilingualism (English/French) is a desired asset for any non-designated positions.

Compensation The salary range is \$47,948 to \$56,748 (already pro-rated to 4 days per week) commensurate with experience.

Applications by: December 19th, 2018

Please apply to: **Internal Candidates:** [WFN > Myself > Talent > Career Center \(1455\)](#)

External Candidates: [ISC/CSP 0.8 FTE permanent \(1455\)](#)

We thank all applicants, however only those under consideration will be contacted.

Accommodations at Simcoe Muskoka Family Connexions

We are committed to a selection process and work environment that is inclusive and barrier free. Accommodation will be provided in accordance with the Ontario Human Rights Code. Applicants need to make any accommodation requests for the interview or selection process known in advance by contacting the Human Resources Department at 705.726.6587 x 2252. Human Resources will work together with the hiring committee to arrange reasonable and appropriate accommodation for the selection process which will enable you to be assessed in a fair and equitable manner.

All Simcoe Muskoka Family Connexions offices are scent free